



MISSOURI DEPARTMENT OF TRANSPORTATION JOB OPPORTUNITY ANNOUNCEMENT

Date Posted: 09/28/2006
Application Deadline: 10/13/2006
Job Title: Systems Programmer - Windows Administrator
Min Monthly Salary: \$4,283.00
Location: 601 W. Main
District/Division: Central Office / Information Systems Division
Human Resources Contact Number: 573-526-1047

General Summary:

Supports Windows/Intel server infrastructure and technical expert for internal and external partners. Recommends, schedules, and perform network and system improvements, upgrades, and repairs. Minimize disruption to business critical functionality. Conduct research on network products, services, protocols and standards in support of procurement and development efforts.

Minimum/Required Qualifications:

Bachelor's Degree: Computer Science, Computer Information Systems, Business Administration, Mathematics, or related field

Six years of experience in positions relating to Windows/Intel systems environment and network hardware and operations administration.

Supervisory Responsibilities:

None

Special Working Conditions/Job Characteristics:

Prefer: Experience loading, installing, and maintaining Windows 2000 and 2003 server infrastructure.

Server Virtualization is a plus but not preferred.

Examples of Work:

- Serves as technical expert/consultant to internal and external customers regarding hardware and operating systems, and provides necessary support.
- Assists end users with hardware programs/systems problems as reported by customers including troubleshooting, diagnosing, answering questions, providing solutions, and documenting problems and resolutions.
- Serves as project leader, assigns tasks, and oversees work of various employees and consultants.
- Coordinates with application programmers, system administrators, operations personnel, and business analysts regarding hardware and operating system changes, upgrades, and software patches.
- Analyzes and evaluates new vendor software products/systems and develops, writes, tests, and documents new applications and software/hardware.
- Assists with or coordinates development of cost estimates, proposals, and budgets.
- Coordinates, analyzes, tests, implements, and modifies new or revised versions of client and server systems.
- Analyze system stored data or other functions of the hardware/software.

- Coordinates or prepares system documentation which includes problem diagnosis and resolution and testing.
- Conducts information technology research.
- Performs other responsibilities as required or assigned.

How to apply: In order to be considered for this vacancy you will need to complete a MoDOT Employment Application. Please submit the application and transcripts on or before the application deadline to the address listed below.

**Missouri Department of Transportation
HR Services
2211 St. Marys Blvd
P.O.Box 1787
Jefferson City, MO 65102**

Equal Employment Opportunity / Affirmative Action Employer, M/F/D/V